

## Applied Experience Program – Introductory Interview Agenda

This form is designed to assist in the Introductory Interview between a candidate/mentor and the Board of Examiners of the Saskatchewan Association of the Appraisal Institute of Canada. It covers both basic background information and a summary of the interview Agenda. Section A should be filled out by the candidate. Section B contains an outline of the interview topics, and is for the use of the Board members to make notes for internal purposes.

### Section A

Candidate Name:

Mentor Name:

Membership #:

AIC Member:    Yes    No

Phone:

If yes, membership #

Fax:

Phone:

Email:

Fax:

Email:

Describe current status in AIC Course Program and expected completion date for remaining requirements:

Describe current job responsibilities and attach job description, if available:

Describe other property related work experience within past five years:

Describe professional relationship between the candidate and mentor:

Briefly describe how first principles of valuation will be engaged in day-to-day work:

**Section B**

This section serves as an outline for the interview itself. The candidate and mentor should be prepared to discuss the information provided in Section A in detail, generally following the headings set out below. The interview is intended to establish a firm understanding between the candidate/mentor and the Board of Examiners of the criteria that will be used to judge the quality of the Applied Experience when the time comes for the Oral Examination. At this stage it is designed as a discussion, not an examination.

The candidate/mentor are welcome to make their own notes on this page for later reference, as are the Board of Examiners; however, any comments by the Board are intended for internal purposes only.

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1. Describe expected role of mentor.

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2. Expected application of Principles of Value.

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3. Candidate's experience projections.

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4. Oral Examination structure.

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5. Candidate and Mentor reporting out requirements.

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6. Board of Examiners suggestions on how to improve the projected experience.

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7. Other questions or suggestions by mentor/candidate and/or Board of Examiners.